



## Owner Supply Checklist

*All Tahoe Luxury Properties homes are stocked with the below items. Our team will provide a complimentary preliminary inventory assessment, and our services are available to shop for and stock any missing items. Please know that our high standards create our competitive advantage in the marketplace and allow our guests' the exceptional experience they expect of Tahoe Luxury Properties.*

### Bedrooms:

- Washable Duvet Cover with Down Comforter Insert
- White Cotton Sheets – 2 sets per bed (ideally wrinkle free – we can order from our supplier)
- One Blanket Per Bed
- Mattress Pad
- Bed Skirt or Box Spring Cover
- Two Sleeping Pillows Per Person on the Bed
- One Additional Pillow Per Bed in Each Bedroom Closet in Pillow Case
- Nightstands on Each Side of Bed
- Reading Lamps on Each Side of Bed
- Dresser
- Full Closet or Armoire with Rod in Each Bedroom
- Ten Hangers per Closet – Wood or Felt (not plastic, please)
- Flat Screen TV / DVD in Master Bedroom
- One Portable Fan per Bedroom (even if a ceiling fan is present)
- Bluetooth Compatible Docking Station / Phone Charger in Two Bedrooms
- Window Coverings
- Screens on all Windows
- \* Please store in a locked "owner's closet" all personal items/clothing

### Bathrooms:

- White Towels: 2 Bath Towels, 2 Wash Cloth per person – 2 Hand Towels per Bathroom
- Beach Towels: 1 per the number of people the house sleeps
- Two Plungers
- Hair Dryers – 1 in each Full Bathroom
- Pump Soap with Clear Soap for Refilling (keep large refill container in locked supply closet)
- Small Bar Soaps for Showers
- Small Shampoos & Conditioner
- Toilet Bowl Brush in each Bathroom
- Waste Baskets with Liners in each Bathroom
- Iron and Ironing board

### Living Space:

- Air Conditioning (if feasible)
- Screens on all Windows
- Flat Screen Smart TV / DVD in Great Room and Family Room / Recreation Room
- Fireplace Screen, Hearth Rug, and Fireplace Tools if Wood Burning Fireplace

- Firewood and Kindling – stacked in an easily accessible location
- Ash Can with Tight-Fitting Lid for Ash Disposal

**Outdoors:**

- Metal Bear Bin for Garbage (Bear break-ins can be a serious issue)
- Gas BBQ with Tools and Cover (Guests appreciate using the BBQ year round)
- Propane for BBQ and One Back-Up Tank
- Outdoor Dining Table and Umbrella
- Lounge Chairs are Appreciated
- Beach Chairs for Lakefront Homes
- Two Snow Shovels
- Ice Melt for the Entire Winter Season
- Highly Visible, ideally reflective, Street Address Numbers – placed to account for the snow stacking up

**Kitchen Supply Checklist:**

Dishes

- Bowls - Large (Soup) - 1.5 per person
- Bowls - Small (Ice Cream - Optional)
- Dinner Plates -1.5 per person
- Salad Plates---1.5 per person
- Serving Bowls - 3 (large sizes)
- Serving Plates - 3 (one large platter)

Glassware

- Coffee Mugs - 1.5 per person - matching
- Drinking Glasses - Large -1.5 per person
- Drinking Glasses - Small - 1.5 per person
- Drinking Glasses - Plastic for Hot Tub
- Pitcher - Large Water - Glass or Ceramic
- Wine Glasses - 1 per person - matching
- Champagne Flutes (Optional)

Silverware / Serving

- Spoons - Large -1.5 per person
- Spoons - Small -1.5 per person
- Forks - Dinner - 1.5 per person
- Forks - Salad/Dessert - 1.5 per person
- Knives - Dinner/Butter - 1.5 per person
- Knives - Steak - 1.5 per person
- Salad Servers
- Serving Fork (flatware)
- Serving Spoons (flatware) - 3

Knives - utility (approx sizes in inches below)

- Paring: 3.5"
- Serrated: 5"
- Chef's: 8"
- Bread: 10"
- Shears/ Scissors

- Knife Sharpener (Optional)
- Knife Block (Optional)

#### Pots and Pans

- Stock Pot (for boiling large amounts pasta)
- Saucepans with lids: 3 (S, M, L)
- Skillet/Frying Pan: 12" with lid
- Skillet/Frying Pan: 8"
- Skillet/Frying Pan: 6"
- Colander - Large Metal or Plastic
- Colander - Small Mesh for Straining

#### Bakeware

- Broiler Pan
- Baking Sheets - 3
- Casserole Dishes (Pyrex ideally) - 3 sizes
- Cooling Racks - 2
- Loaf Pan
- Measuring Cup (2 cup glass)
- Measuring Cups (full set up to 1 cup)
- Measuring Spoons (full set up to 1 tbsp)
- Mixing Bowls - 3 varying sizes
- Muffin Tin
- Pie Pan
- Roasting Pan - Large (for Thanksgiving turkey)
- Tupperware Set - glass ideally - 6 sizes

#### Kitchen Utensils

- BBQ Utensils (Spatula, Fork, Tong, Brush)
- Bottle Opener
- Can Opener - electric or manual
- Cooking Fork (approx 14" - 2 or 3 prong)
- Cutting Boards - 2 (in great shape!)
- Grater - Large (cheese)
- Ice Cream Scooper
- Meat Thermometer
- Pasta Spoon
- Rolling Pin
- Soup Ladle
- Slotted Spoon
- Spatula - for baking/scraping bowl
- Spatula - for pancake flipping
- Tongs (Utility or Scissor type)
- Trivets - 2
- Turkey Baster
- Vegetable Peeler
- Vegetable Steamer Basket
- Wine Opener

- Whisk
- Wooden Spoons - 3 varying types

#### Additional

- Cloth, Chilewich or Wood Placemats - 1.5
- Cloth napkins - 1.5
- Dish Towels - 10
- Fire Extinguisher
- Ice Trays
- Matches or Wand Lighter
- Paper Towel Holder
- Pot Holders - 2 Glove & 2 Flat (ideally silicone/rubber)
- Salt and Pepper Shakers
- Sink Drain Stopper
- Wand Lighter or Long Matches

#### Coffee & Tea

- Coffee Makers - Types
- Coffee Grinder
- Coffee Filters or Reusable Filter
- Tea Pot
- Espresso Machine (Optional)
- French Press (Optional)
- Keurig Machine (Optional)
- Drip Coffee Cones + Filters (Optional)

#### Small Appliances

- Blender
- Microwave
- Mixer - Hand or Stand
- Pancake Griddle
- Toaster/Toaster Oven
- Waffle Maker - 4 piece (not 2)

#### Optional Small Appliances

- Bread Maker
- Brita Water Filter
- Crock Pot
- Dutch Oven
- Electric Frying Pan
- Fondue Pot with Forks
- Food Processor
- Fryer
- George Foreman Grill
- Ice Maker
- Immersion Blender
- Juicer
- Magic Bullet Blender

- Panini Press
- Popcorn Popper
- Rice Cooker
- Salad Spinner
- Wine Fridge
- Wok

**Supplies for Guests:**

- Toilet Paper (4 rolls per bathroom)
- Paper Towels (2 rolls)
- Individually-Wrapped Sponge at Kitchen Sink (2 sponges)
- Dishwasher Soap (leave under the sink for tenants and sufficient refills in supply closet)
- Dish Soap (leave under the sink for tenants and sufficient refills in supply closet)
- Laundry Soap
- Multi-Purpose Cleaner for Floors, Windows, Appliances, Counters, Mirrors, etc.
- Garbage Bags
- Broom with Dust Pan
- Vacuum with Extra Bags
- Extra Light Bulbs (for each type of light used in the house)
- Extra Batteries (for each type of smoke detector, remote, etc. used in the house)

*We set out a starter supply for your guest, after which the guest is to purchase any needs over and above this amount. All supplies should be stored in a locked supply closet for cleaner access. Place the key in a magnetic hide-a-key box. Then, place the magnetic box under the sink, attached to the garbage disposal unit. You are welcome to restock your supplies personally or we are more than happy to assist.*

**Safety Precautions:**

- Telephone (with local land line number for emergencies)
- First Aid Kit in Kitchen Pantry
- 1 AB-Rated Fire Extinguisher (in kitchen pantry or other immediately visible area. If you have a wood fireplace, please have 2 extinguishers, with the second one next to fireplace)
- As an important safety reminder, please replace smoke detector batteries twice a year and ensure detectors are working prior to entering the program
- All homes are required to install Carbon Monoxide alarms

**Power Outage Kit in large, zip tied Tupperware container with the following:**

- Four Flashlights with Extra Batteries
- Four push lights (stick on walls to light up)
- Six Sterno emergency candles with holders
- Small lantern or other battery powered light
- Small First Aid Kit
- Box of Wooden Matches (250 matches)
- Battery-Powered AM/FM Weather Radio
- Twelve batteries for Flashlights
- One Long-Wand Lighter
- One Plug-In Phone
- Playing Cards

The kit should be placed in the master bedroom closet. If your home has two master bedrooms, please indicate in which suite the kit is placed. We are happy to assemble this kit on your behalf. The rate is \$150.