



Owner Supply Checklist

All Tahoe Luxury Properties homes are stocked with the below items. Our team will provide a complimentary preliminary inventory assessment, and our services are available to shop for and stock any missing items. Please know that our high standards create our competitive advantage in the marketplace and allow our guests' the exceptional experience they expect of Tahoe Luxury Properties.

Bedrooms:

- ☐ Washable Duvet Cover with Down Comforter Insert
- ☐ White Sheets – 2 sets per bed (ideally wrinkle free; we are happy to order for you from our supplier)
- ☐ One Blanket Per Bed
- ☐ Mattress Pad
- ☐ Bed Skirt or Box Spring Cover
- ☐ Two Sleeping Pillows Per Person on the Bed
- ☐ One Additional Pillow Per Bed in Each Bedroom Closet in Pillow Case
- ☐ Nightstands on Each Side of Bed
- ☐ Reading Lamps on Each Side of Bed, or Mounted on Wall
- ☐ Dresser in Each Bedroom
- ☐ Closet Access to Hang Clothes in Each Bedroom
- ☐ 10 – 15 Hangers per Closet – (No plastic hangers, please)
- ☐ Smart TV in one Master Bedroom
- ☐ One Large Sized Portable Fan per Bedroom (even if a ceiling fan is present)
- ☐ Window Coverings
- ☐ Screens on all Windows
- ☐ * Please store in an alternative locked "owner's closet" all personal items/clothing

Bathrooms:

- ☐ White Towels: 2 Bath Towels, 2 Wash Cloth per person – 2 Hand Towels per Bathroom
- ☐ Beach Towels: 1 per the number of people the house sleeps
- ☐ Two Plungers – one on each level of the home
- ☐ Hair Dryers – 1 in each Full Bathroom
- ☐ Pump Soap with Soap for Refilling (keep large refill container in locked supply closet)
- ☐ Small Bar Soaps for Showers (we are happy to order for you from our supplier)
- ☐ Small Shampoos & Conditioner (we are happy to order for you from our supplier)
- ☐ Kleenex Tissue in 2 Bathrooms with Box Covers
- ☐ Toilet Bowl Brush in each Bathroom
- ☐ Waste Baskets with Liners in each Bathroom
- ☐ Cotton Balls and Q-Tips (optional, but greatly appreciated and will keep your towels whiter)
- ☐ Iron and Ironing board

Living Space:

- ☐ Screens on all Windows
- ☐ Smart TV / DVD in Great Room and Family Room / Recreation Room

- ☐ Stereo System – Sonos Soundbar or Multi-Room Bundle, Bose Wave, Surround Sound System
- ☐ Two Quality, Portable Space Heaters (in the event the heat goes out)
- ☐ Board Games (optional, but greatly appreciated by families)
- ☐ Fireplace Screen, Hearth Rug, and Fireplace Tools if Wood Burning Fireplace
- ☐ Firewood and Kindling – stacked in an easily accessible location
- ☐ Ash Can with Tight-Fitting Lid for Ash Disposal

Outdoors:

- ☐ Metal Bear Bin for Garbage (Bear break-ins are a serious issue)
- ☐ Gas BBQ with Tools and Cover (Guests appreciate using the BBQ year round)
- ☐ Propane for BBQ and One Back-Up Tank (or plumbed to natural gas)
- ☐ Outdoor Dining Table for 8 and Umbrella
- ☐ Lounge Type Chairs are Appreciated
- ☐ Beach Chairs for Lakefront Homes
- ☐ Two Snow Shovels
- ☐ Ice Melt for the Entire Winter Season
- ☐ Highly Visible, Reflective, Street Address Numbers – on Bear Bin and House please

Kitchen Supply Checklist:

Dishes

- ☐ Bowls - Large (Soup) - 1.5 per number of guests your house sleeps
- ☐ Bowls - Small (Ice Cream - Optional)
- ☐ Dinner Plates - 1.5 per number of guests your house sleeps
- ☐ Salad Plates - 1.5 per number of guests your house sleeps
- ☐ Serving Bowls - 3 (large sizes)
- ☐ Serving Plates - 3 (one large platter)

Glassware

- ☐ Coffee Mugs - 1.5 per number of guests your house sleeps - matching
- ☐ Drinking Glasses - Large - 1.5 per number of guests your house sleeps
- ☐ Drinking Glasses - Small - 1.5 per number of guests your house sleeps
- ☐ Drinking Glasses - Plastic for Hot Tub
- ☐ Pitcher - Large Water - Glass or Ceramic
- ☐ Wine Glasses - 1.5 per number of guests your house sleeps - matching
- ☐ Champagne Flutes (Optional)

Silverware / Serving

- ☐ Spoons - Large - 1.5 per number of guests your house sleeps
- ☐ Spoons - Small - 1.5 per number of guests your house sleeps
- ☐ Forks - Dinner - 1.5 per number of guests your house sleeps
- ☐ Forks - Salad/Dessert - 1.5 per number of guests your house sleeps
- ☐ Knives - Dinner/Butter - 1.5 per number of guests your house sleeps
- ☐ Knives - Steak - 1.5 per number of guests your house sleeps
- ☐ Salad Servers
- ☐ Serving Fork (flatware)
- ☐ Serving Spoons (flatware) - 3

Knives - utility (approx sizes in inches below)

- ☐ Paring: 3.5"
- ☐ Serrated: 5"

- ☐ Chef's: 8"
- ☐ Bread: 10"
- ☐ Shears/ Scissors
- ☐ Knife Sharpener
- ☐ Knife Block (Optional)

Pots and Pans

- ☐ Stock Pot (for boiling large amounts pasta)
- ☐ Saucepans with lids: 3 (S, M, L)
- ☐ Skillet/Frying Pan: 12" with lid
- ☐ Skillet/Frying Pan: 8"
- ☐ Skillet/Frying Pan: 6"
- ☐ Colander - Large Metal or Plastic
- ☐ Colander - Small Mesh for Straining

Bakeware

- ☐ Broiler Pan
- ☐ Baking Sheets - 3
- ☐ Casserole Dishes (Pyrex ideally) - 3 sizes
- ☐ Cooling Racks - 2
- ☐ Loaf Pan
- ☐ Measuring Cup (2 cup glass)
- ☐ Measuring Cups (full set from ¼ to 1 cup)
- ☐ Measuring Spoons (full set up to 1 Tablespoon)
- ☐ Mixing Bowls - 3 varying sizes
- ☐ Muffin Tin
- ☐ Pie Pan
- ☐ Roasting Pan - Large (for Thanksgiving turkey)
- ☐ Tupperware Set - glass ideally - 6 sizes

Kitchen Utensils

- ☐ BBQ Utensils (Spatula, Fork, Tong, Brush)
- ☐ Bottle Opener
- ☐ Can Opener - Electric or Manual
- ☐ Cooking Fork (approx 14" - 2 or 3 prong)
- ☐ Cutting Boards - 2 (in great shape!)
- ☐ Grater - Large (cheese)
- ☐ Ice Cream Scooper
- ☐ Meat Thermometer
- ☐ Pasta Spoon
- ☐ Rolling Pin
- ☐ Soup Ladle
- ☐ Slotted Spoon
- ☐ Spatula - for baking/scraping bowl
- ☐ Spatula - for pancake flipping
- ☐ Tongs (utility or scissor type)
- ☐ Trivets - 2
- ☐ Turkey Baster

- ☐ Vegetable Peeler
- ☐ Vegetable Steamer Basket
- ☐ Wine Opener
- ☐ Whisk
- ☐ Wooden Spoons - 3 varying types

Additional

- ☐ Cloth, Chilewich or Wood Placemats - 1.5 per number of guests your house sleeps
- ☐ Cloth Napkins - 1.5 per number of guests your house sleeps
- ☐ Dish Towels - 10
- ☐ Ice Trays
- ☐ Paper Towel Holder
- ☐ Pot Holders - 2 Glove & 2 Flat (ideally silicone/rubber)
- ☐ Salt and Pepper Shakers
- ☐ Salt and Pepper
- ☐ Spices and Oil (Optional, but appreciated)
- ☐ Sink Drain Stopper
- ☐ Wand Lighter or Long Matches
- ☐ Supply of Tin Foil, Saran Wrap, Sandwich Baggies

Coffee & Tea

- ☐ Coffee Maker - Stainless Steel 12 Cup
- ☐ Coffee Grinder - High Quality
- ☐ Coffee Filters or Reusable Filter
- ☐ Tea Pot
- ☐ Espresso Machine (Optional)
- ☐ French Press (Optional)
- ☐ Keurig Machine (Optional)
- ☐ Drip Coffee Cones + Filters (Optional)

Small Appliances

- ☐ Blender – minimum 8 cup glass jar
- ☐ Microwave
- ☐ Mixer - Hand or Stand
- ☐ Pancake Griddle (electric or flat metal for range unless stove top has built-in)
- ☐ Toaster – minimum 4 slices (metal, brushed chrome, stainless Steel)
- ☐ Waffle Maker - 4 piece (not 2 piece)

Optional Small Appliances

- ☐ Bread Maker
- ☐ Brita Water Filter
- ☐ Crock Pot
- ☐ Dutch Oven
- ☐ Electric Frying Pan
- ☐ Fondue Pot with Forks
- ☐ Food Processor
- ☐ Fryer
- ☐ George Foreman Grill

- ☐ Ice Maker
- ☐ Immersion Blender
- ☐ Juicer
- ☐ Magic Bullet Blender
- ☐ Panini Press
- ☐ Popcorn Popper
- ☐ Rice Cooker
- ☐ Salad Spinner
- ☐ Wine Fridge
- ☐ Wok

Supplies for Guests*:

- ☐ Toilet Paper
- ☐ Trash Liners for Waste Baskets
- ☐ Paper Towels
- ☐ Individually-Wrapped Sponge at Kitchen Sink
- ☐ Dishwasher Soap
- ☐ Dish Soap
- ☐ Laundry Soap
- ☐ Multi-Purpose Cleaner for Floors, Windows, Appliances, Counters, Mirrors, etc.
- ☐ Garbage Bags
- ☐ Broom with Dust Pan
- ☐ Vacuum with Extra Bags
- ☐ Extra Light Bulbs (for each type of light used in the house)
- ☐ Extra Batteries (for each type of smoke detector, remote, etc. used in the house)

*We set out a starter supply for your guest, after which the guest is to purchase any needs over and above this amount. All supplies should be stored in a locked supply closet for cleaner access. Place the key in a magnetic hide-a-key box. Then, place the magnetic box under the sink, attached to the garbage disposal unit. You are welcome to restock your supplies personally, or we are more than happy to assist.

Safety Precautions:

- ☐ Telephone (with local land line number for emergencies)
- ☐ First Aid Kit in Kitchen Pantry
- ☐ 1 AB-Rated Fire Extinguisher (in kitchen pantry or other immediately visible area. If you have a wood fireplace, please have 2 extinguishers, with the second one next to fireplace)
- ☐ As an important safety reminder, please replace smoke detector batteries twice a year and ensure detectors are working prior to entering the program
- ☐ All homes are required to install Carbon Monoxide alarms

Power Outage Kit* in large, zip tied Tupperware container with the following:

- ☐ Six Quality Flashlights with Batteries Installed
- ☐ Six "55 hour - long lasting" 6-inch Candles with Coasters
- ☐ Small Lantern or other Battery Powered Light with Batteries Installed
- ☐ Twelve Extra Batteries for Flashlights
- ☐ Extra Batteries for Lantern
- ☐ One Plug-In Phone

*The kit should be placed in the master bedroom closet. If your home has two master bedrooms, please indicate in which suite the kit is placed. We are happy to assemble this kit on your behalf. The rate is \$150. (Please note we do not mark up these costs, this is the material cost to us.)